|  |  |  |  |
| --- | --- | --- | --- |
| **Guide for Review of CoC Match Requirements** | | | |
| **Name of Recipient:** | | | |
| **Name of Subrecipient(s):** | | | |
| **Grant Number:** | | | |
| **Project Name:** | | | |
| **Staff Consulted:** | | | |
| **Name(s) of Reviewer(s)** |  | **Date** |  |

**NOTE:** All questions that address requirements contain the citation for the source of the requirement (statute, regulation, NOFA, or grant agreement). If the requirement is not met, HUD must select “NO” in response to the question and make a finding of noncompliance. All other questions (questions that do not contain the citation for the requirement) do not address requirements, but are included to assist the reviewer in understanding the participant's program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a "concern" being raised, but not a "**finding**."

**Instructions:** This Exhibit is designed to assess a recipient and its subrecipient’s adherence to the Continuum of Care (CoC) program’s Match requirements and the eligibility of the program’s match expenditures. When completing this Exhibit for grants awarded under the FY 2014 CoC Program Competition and earlier grants, completion of Exhibit 29-12 is **mandatory**. For grants awarded under the FY 2015 CoC Program Competition and later grants, completion of Exhibit 34-1 is **mandatory**.

**Questions:**

1.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Do the records confirm that the match contributions were equal to the match required under 24 CFR 578.73(a)**?**  **NOTE:** The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources. For CoC geographic areas in which there is more than one recipient, the 25 percent match must be provided on a grant-by-grant basis. Recipients that are Unified Funding Agencies (UFAs) or are the sole recipient for their Continuum, may provide match on a Continuum-wide basis.  [42 U.S.C. 11386d, Section 430; 24 CFR 578.73(a); 24 CFR 578.103(a)(10)] | |  |  |  | | --- | --- | --- | |  |  |  | | **Yes** | **No** | **N/A** | |
| **Describe Basis for Conclusion:** | |
|  | |

2.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Did the match contributions consist of cash and/or in-kind contributions from eligible non-CoC sources)?  [24 CFR 578.73(a) and (b); 24 CFR 578.103(a)(10); 24 CFR 578.97(b); 24 CFR 84.23 or 85.24 (or, for funds awarded under the FY 2015 CoC Program Competition or later, 2 CFR 200.306)] | |  |  |  | | --- | --- | --- | |  |  |  | | **Yes** | **No** | **N/A** | |
| **Describe Basis for Conclusion:** | |
|  | |

3.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Were cash match contributions from both the recipient and its subrecipients limited to eligible CoC Program costs (i.e., costs eligible under Subpart D of the CoC Program interim rule and, for High Performing Communities (HPCs), costs eligible under 24 CFR 578.71)?  [24 CFR 578.73(a)] | |  |  |  | | --- | --- | --- | |  |  |  | | **Yes** | **No** | **N/A** | |
| **Describe Basis for Conclusion:** | |
|  | |

4.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Do records confirm that the value of each in-kind contribution was calculated properly?  [24 CFR 578.73(c); 24 CFR 578.103(a)(10) and 24 CFR 84.23 or 85.24 (or, 2 CFR 200.306 for grants awarded under the FY 2015 CoC Program Competition or later)] | |  |  |  | | --- | --- | --- | |  |  |  | | **Yes** | **No** | **N/A** | |
| **Describe Basis for Conclusion:** | |
|  | |

5.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Has the recipient or its subrecipients adequately documented the eligibility and value of the cash and in-kind match contributions for the operating year(s) reviewed (including, for third-party services, memorandums of understanding (MOUs) executed prior to grant agreement execution)?  [24 CFR 578.73(c); 24 CFR 578.103(a)(10); 24 CFR 84.23 or 85.24 (or 2 CFR 200.306 for grants awarded under the FY 2015 CoC Program Competition or later)] | |  |  |  | | --- | --- | --- | |  |  |  | | **Yes** | **No** | **N/A** | |
| **Describe Basis for Conclusion:** | |
|  | |

6.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Do records confirm that, if the recipient or subrecipient had paid the value of any real property, equipment, goods, or services contributed to the project as in-kind match, the cost would have been eligible under 24 CFR part 578, subpart D or, in the case of High Performing Communities (HPCs), eligible under 24 CFR 578.71?  [24 CFR 578.73(c)(1)] | |  |  |  | | --- | --- | --- | |  |  |  | | **Yes** | **No** | **N/A** | |
| **Describe Basis for Conclusion:** | |
|  | |